

Checklist for Completion Certificate Application

Work Completion Notice:

- i. Application for Completion Certificate shall be submitted within one month of the completion of the work in writing;**
- ii. In case of multi-story building and building of public assembly, the application shall be submitted on BB-9 (Structure Stability Certificate for completion of building) for completion of the work in accordance with the Building Bye-Laws and the approved building plan;**
- iii. In case of non-multi story building, the application shall be submitted on BB-15 for completion of the work in accordance with the Building Bye-Laws and the approved building plan;**
- iv. In case of multi-storey building, application for NOC from Civil Defence.**
- v. Attested copy of sanctioned building plan**
- vi. As built building plan**